

Royal Star and Garter Home

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Royal Star and Garter Home for Disabled Sailors, Sailors and Airmen Archive

Introduction to records

The records in this Archive have mainly been collected by the Public Relations and Fundraising Department over the past few years, primarily for use in publicity material for the Home. The greatest strength of this collection is probably the photographic material which cover many aspects of the Home's activities from 1916. Also of interest is the collection of Star and Garter Magazine which was run by patients (called residents from 1976) between 1921 and 1994.

Most of the more formal archives of the Home however are with the British Red Cross Society Archives and Museum.

During the summer of 1915 the Institute of Estate Agents and Surveyors raised £21,000 to buy the semi-derelict Star and Garter Hotel on the top of Richmond Hill for use as a home for men of HM forces permanently disabled as a result of the Great War. They presented the freehold to Queen Mary, consort of King George V, who in turn gave it to the British Red Cross Society. The first admissions to the new Home were on 14 January 1916. It was soon clear that the old Hotel was not suitable as a hospital for disabled men. The old building was demolished in 1920 and a new building, designed by Sir Edwin Cooper, erected on the site. In the meantime the patients were sent to Enbrook House, Sandgate near Folkestone.

The new home was formally opened by Their Majesties on 10 July 1924 as the 'British Women's War Memorial' in honour of the money raised for the Home by women throughout the British Empire. The home at Sandgate however remained until May 1940 when patients were evacuated because of the fear of German invasion.

The Star and Garter Home received its royal charter in 1979, adding the prefix royal to its name. The Home still actively cares for men (and women from 1986) who served in any of the forces. At present there are some 200 residents. Over the years the Home has pioneered many physio and occupational therapeutic techniques for paraplegic and other severely disabled people.

Access

This material is available by appointment only. Please contact the Director of Publicity and Fundraising, Royal Star and Garter Home, Richmond TW10 6RR (0181-940 3314).

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Master list

The Royal Star and Garter Home Archive contains the following items.

More detailed descriptions of contents of boxes and binders can be found on GREEN and WHITE paper within this binder.

Reference	Description	Format
AR1	Annual Reports, 1916-1942 (includes duplicate for 1935)	Box
AR2	Annual Reports, 1943-1985 (includes duplicates for 1948, 1950, 1959, 1966, 1969-1971, 1975-1978, 1980, 1981, 1984, 1985) ¹	Box
MISC1	Miscellaneous loose material, c1870-1998	Box
MISC2	Star and Garter Hotel: plan of ground floor and lower ground floor, c1915; Prospectus for auction of Hotel, 25 June 1907	Linen plan
MISC3	Cards with details of donors to Home, with addresses and amounts given, c1928-1950	Card draw
MISC4	Resident's manual, 1993	Green binder
MISC5	Surrogate cheque for £385 presented to the home by the Warwick Road, Twickenham VE Day Street Party, 17 July 1995	
PC1	Press Cuttings book and folders, 1968-1988 <u>Incomplete</u> . Advertisement book, 1949-1966	Box
PC2	Press Cuttings Scrap Book 1931-1936 July	Book
PC3	Ditto: August 1936-October 1948	Book
PC4	Ditto: December 1948-December 1960	Book
PC5	Ditto: February 1982-September 1983	Book
PC6	Ditto: 1985 January - December	Book
PC7	Ditto: 1987 Jun - 1989 Dec	Black binder
PC8	Ditto: Charlie Hankins (1989 Aug - 1990 Dec)	Black binder
PC9	Ditto: 1990 Jan - 1991 Nov	Black binder
PC10	Ditto: 1991 Nov - 1992 Dec	Black binder
PC11	Ditto: 1993 Jan - 1994 June	Black binder
PC12	Ditto: 1994 Jun - 1996 June	Black binder

¹ For later annual reviews, 1986-1998 see MISC1

Reference	Description	Format
PC 13	Ditto: 1996 June -	Black binder ²
PHOT 1	Photograph album of Home and its activities: c1870-1944	Volume
PHOT 2	Ditto: 1944-c1977	Volume
PHOT 3	Visit by HRH Queen Elizabeth II: 1978 Oct 24 (incomplete)	Photograph album
PHOT 4	Visit by Prince Charles, Prince of Wales: 1982 Nov	Photograph album
PHOT 5	Ditto	Photograph album
PHOT 6	Ditto	Photograph album
PHOT 7	Visit by Princess Alexandra: 1983 Nov	Photograph album
PHOT 8	Photographs of Physio-therapy department taken by Mr K.H. Macdonald: 1983 Jan 20 (very incomplete)	Photograph album
PHOT 9	Photographs of patients and fundraising activities, c1980-1983	Photograph album
PHOT 10	Ditto: c1983-1984	Photograph album
PHOT 11	Ditto: 1984	Photograph album
PHOT 12	Ditto: 1984-1986	Photograph album
PHOT 13	Opening of annual exhibition by June Whitfield: 1980 July 9	Photograph album
PHOT 14	Flower festival at Home: 1981 Sept 12-14	Photograph album
PHOT 15	Charlie Hankin's Lands End to John O'Groats Run: 1990	Photograph album
PHOT 16	Photograph album c1980s	
PHOT 17	Miscellaneous items: '1900-1949' 1880s-1949	Red binder
PHOT 18	Ditto: 1950-1959	Red binder
PHOT 19	Ditto: 1960-1966	Red binder
PHOT 20	Ditto: 1971-1981	Red binder
PHOT 21	Ditto: 1981-1989	Red binder
PHOT 22	Ditto: 1989-1996	Red binder
PHOT 23	Star and Garter Home: internal and external views: 1900-1980s	Red binder
PHOT 24	Sandgate: people and places : 1919-1939	Blue folder
PHOT 25	Wick House; Ancaster House: 1916; 1950	Blue folder

² In Patsy's office, December 1998

Reference	Description	Format
PHOT 26	Flower festivals, Lucas Aerospace Dinners, Camel Corps events 1931-1991	Red binder
PHOT 27	Open Days and Annual Exhibitions of Work ,1917-1991	Red binder
PHOT 28	Occupational, Physio, Hydro Therapy , 1970s-1990s	Red binder
PHOT 29	Residents' activities; 1947-1990s	Red binder
PHOT 30	Various departments and service:1990s	Green folder
PHOT 31	Fundraising photographs: 1991-1993	Grey box
PHOT 32	Ditto: 1994-1995	Grey box
PHOT 33	Ditto: 1996-1997	Grey box
PHOT 34	Star and Garter Home Richmond with building work in the foreground: 1916-1919	Framed photograph
PHOT 35	Major Dickie and the Matron Miss Lawrence with nursing staff and orderlies 1916-1919	Framed photograph
PHOT 36	Major Dickie and the Matron Miss Lawrence with nursing staff and orderlies, 1916-1919 (a copy of PHOT 35)	Framed photograph
PHOT 37	Sandgate: front elevation: 1924	<u>Signed architects drawing</u>
PHOT 38	Sandgate: front elevation and garden: 1924	<u>Signed architects drawing</u>
PHOT 39	Les Reed with residents James Newton and Charles Groves: 1973 Nov	Framed photograph
PHOT 40	Les Reed with residents James Newton and Charles Groves (another view): 1973 Nov	Framed photograph
REG1	Registers of patients 1916-1931, 1932-1986 Register of daily bed numbers, 1939-1952.	Box
SAN1	Photographs of Sandgate, 1920-1939; 1977-78. ³	Box
SGM1	Star and Garter Magazine:1921-1938 bound	Box
SGM2	Ditto: 1921-1938 duplicate copies	Box
SGM3	Ditto: 1939-1949 (includes duplicate copies)	Box
SGM4	Ditto: 1950-1965 (includes duplicate copies)	Box
SGM5	Ditto: 1966-1975 (includes duplicate copies)	Box
SGM6	Ditto: 1976-1981 (includes duplicate copies)	Box
SGM7	Ditto: 1982-1987 (includes many duplicate copies)	Box
Reference	Description	Format
SGM8	Ditto: 1988-1991 (includes many duplicate copies)	Box
SGM9	Ditto: 1992-1994 (two of each issue)	Red binder

³ With related correspondence about sale of property and purchase of photograph for Sandgate Room

SGM10	Ditto: 1992-1994 Duplicates	Box
VID1	11 videos of broadcast pieces about the Home, 1987-1995 (including interviews with Simon Weston)	Box

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Annual reports

(AR boxes)

Annual reports have been published on the activities of the Home since 1916. They contain an account of events during the year, including changes in the composition of the governors and senior staff. Also included are the abbreviated audited accounts of the Home. Many annual reports, especially those from the 1940s, are well illustrated with photographs.

The format was changed in 1986. Subsequent Annual Reviews (as they are now known) are slickly produced publications, designed for sending to donors and potential donors. Unfortunately this means that it can sometimes be difficult to find out developments within the home from 1986. Copies of these Annual Reviews are in box MISC1.

Within these volumes can be found publicity flyers about the work of the Home and its history.

This material came from the Secretary's Office.

AR 1.1	1916-1923	
AR 1.2	1924-1930	With brochure on the History of the Home, 1930 <u>Illustrated</u>
AR 1.3	1931-1936	
AR 1.4	1937-1942	
AR 2.1	1943-1949	
AR 2.2	1950-1955	With brochure for Home, 1955 <u>Illustrated</u>
AR 2.3	1956-1961	With prospectus for Home, 1959; <u>Illustrated</u>
AR 2.4	1962-1967	With 50 th anniversary appeal brochure, 1966; brochure, 1968 <u>Illustrated</u>
AR 2.5	1968-1973	
AR 2.6	1974-1979	With brochures, 1974, 1977 <u>Illustrated</u>
AR 2.7	1980-1985	With brochure 1980, flyer 1985 <u>Illustrated</u>

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Patients' database

This database comprises of entries for the first 473 men to be admitted to the Home between **14 January 1916 and 31 December 1927**. The information is taken from the register of patients (pages 1- 16) with additional information from the Star and Garter Magazine and patients' medical cards.

The database can be accessed as follows h:\simon\archives\patients

A copy of the database has been given to the Medical Admissions Office.

Abbreviations used in the database

Btn	Battalion
DoB	Date of Birth
Home	Normal place of residence of patient before admission
LSGCM	Long Service and Good Conduct Medal (also LS&GCM)
MM	Military Medal
NoK	Next of Kin
Occ	Civilian occupation
Service	Length of service in armed forces
SGM	Star and Garter Magazine
VDH	Valvular Disease of the Heart

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Surname	Manning	Nature of illness	Parkinsonian Syndrome
Forename	Horace	Transferred from	Queen's Hospital, Sidcup
Age	31	Date of admission	13 August 1925
Rank	Sapper	Date of discharge	25 June 1938
Regiment or Ship	Royal Engineers	Discharge Reason	Death
Notes	Death noted: SGM Oct 38 DoB: 29 Jan 1895 Married: 3 children Home: Chadwell Heath, Essex Buried: soldier's portion, Richmond Cemetery		
		Honours	
		Medical card	Y



ID	204	Discharge from forces	26 February 1915
Surname	Marsden	Nature of illness	Osteo-arthritis
Forename	Ernest George	Transferred from	2 Waterloo Terrace, Hull
Age	39	Date of admission	01 November 1924
Rank	Private	Date of discharge	01 April 1934
Regiment or Ship	East Yorkshire Regiment	Discharge Reason	Discharged at own request
Notes	DOB: 27 Nov 1886 Married: 3 children NoK: father, sister Occ: printer Service: reservist Transferred to Sandgate 24 Apr 28		
		Honours	
		Medical card	Y



ID	205	Discharge from forces	13 December 1916
Surname	McCaffrey	Nature of illness	Hemiplegia
Forename	Patrick	Transferred from	King George Hospital
Age	28	Date of admission	05 February 1916
Rank	Private	Date of discharge	04 July 1916
Regiment or Ship	2nd Royal Inniskilling Fusiliers	Discharge Reason	Sent to Ireland
Notes			
		Honours	
		Medical card	



Miscellaneous material**(MISC boxes)**

These boxes contain material which could not easily be housed elsewhere. Much about the history of the Home can be found here, especially in MISC 1.

- MISC1 Miscellaneous loose material, c1870-1998
- MISC2 Star and Garter Hotel: plan of ground floor and lower ground floor, c1915;
Prospectus for auction of Hotel, 25 June 1907
- MISC3 Cards with details of donors to Home, with addresses and amounts given,
c1928-1950
- MISC4 Resident's manual, 1993
- MISC5 Surrogate cheque for £385 presented to the home by the Warwick Road,
Twickenham VE Day Street Party, 17 July 1995

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Press Cuttings

(PC boxes)

Since its formation the Home has kept a number of scrapbooks containing press cuttings about the Star and Garter and its activities. They can be a useful source for historians. A number of earlier press cuttings volumes are at the British Red Cross Archives.

PC1/1	1949-1967	Copies of advertisements placed (mainly in legal journals)
PC 1/2	1968	A folder of press-cuttings
PC 1/3	1979 Jan- 1980 Dec	Press Cuttings Scrap Book
PC 1/4	1988	A folder of press cuttings
PC2	1931-1936 July	Press Cuttings Scrap Book
PC3	1936 Aug - 1948 Oct	Ditto:
PC4	1948 Dec - 1960 Dec	Ditto:
PC5	1982 Feb - 1983 Sept	Ditto:
PC6	1985 Jan - Dec	Ditto:
PC7	1987 Jun - 1989 Dec	Ditto:
PC8	1989 Aug - 1990 Dec	Ditto: Charlie Hankins
PC9	1990 Jan - 1991 Nov	Ditto:
PC10	1991 Nov - 1992 Dec	Ditto:
PC11	1993 Jan - 1994 Jun	Ditto:
PC12	1994 Jun - 1996 Jun	Ditto:
PC 13	1996 Jun -	Ditto:

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Photographs

(PHOT boxes)

The greatest part of the Royal Star and Garter Home Archive comprises of photographs, the vast majority of which date from the 1980s and 1990s.

There are however pictures dating back to the earliest years of the Home. Some material survives for every decade of the Home's existence. The best source for this early material are the two bound photograph albums (PHOT 1 and 2) and the red binder marked '1910s-1940s' (PHOT). The Star and Garter Magazines (SGM boxes) and Annual Reports (AR boxes) often include photographs (although generally poorly reproduced) and can also be a useful source. Photographs about the Sandgate Home are in PHOT 24 and box SAN 1.

The subject matter of the photographs are very similar: visits by VIPs (especially royalty) whether making an official visit or opening the annual exhibition of work and fundraising activities (in the 1990s). There are however a number of pictures of the Home and the activities which took place therein, but rather fewer identifiable pictures of the residents themselves. The vast majority of photographs are black and white prints.

The records are arranged in five series reflecting their physical storage:

1. Photograph albums (PHOT 1-16)
2. Red binders (PHOT 17-30)
3. Fundraising photographs, 1991-1997 (PHOT 31- 33)
4. Oversize individual photographs (PHOT 34 - 40)
5. Miscellaneous unsorted material

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1. **Photograph Albums¹**

Most photographs are captioned

PHOT 1	c1870-1944	Photograph album of Home and its activities. <u>Bound</u>
PHOT 2	1944-c1977	Ditto <u>Bound</u>
PHOT 3	1978 Oct 24	Visit by HRH Queen Elizabeth II (incomplete)
PHOT 4	1982 Nov	Visit by Prince Charles, Prince of Wales
PHOT 5	1982 Nov	Ditto
PHOT 6	1982 Nov	Ditto
PHOT 7	1983 Nov	Visit by Princess Alexandra
PHOT 8	1983 Jan 20	Photographs of Physio-therapy department taken by Mr K.H. Macdonald (very incomplete)
PHOT 9	c1980-1983	Photographs of patients and fundraising activities
PHOT 10	c1983-1984	Ditto
PHOT 11	1984	Ditto
PHOT 12	1984-1986	Ditto
PHOT 13	1980 July 9	Opening of annual exhibition by June Whitfield
PHOT 14	1981 Sept 12-14	Flower festival at Home
PHOT 15	1990	Charlie Hankin's Lands End to John O'Groats Run
PHOT 16	c1980s	Photos of patients and Physio-Therapy

2. **'Red Binders'**

Most photographs in these binders have had captions added. Where detailed indexes existed they are noted.

Location: Patsy's office.

PHOT 17	1880s-1949	Miscellaneous items: '1900-1949'	<u>See detailed list</u>
PHOT 18	1950-1959	Ditto: '1950s'	<u>See detailed list</u>
PHOT 19	1960-1966	Ditto: '1960s'	<u>See detailed list</u>
PHOT 20	1971-1981	Ditto: '1970s'	<u>See detailed list</u>
PHOT 21	1981-1989	Ditto: '1980s'	<u>See detailed list</u>
PHOT 22	1989-1996	Ditto: '1990s'	<u>See detailed list</u>
PHOT 23	1900-1980s	Star and Garter Home: internal and external views	<u>See detailed list</u>
PHOT 24	1919-1939	Sandgate: people and places	<u>Blue folder</u>
PHOT 25	1916; 1950	Wick House; Ancaster House	<u>Blue folder</u>
PHOT 26	1931-1991	Flower festivals, Lucas Aerospace Dinners, Camel Corps events	<u>See detailed list</u>
PHOT 27	1917-1991	Open Days and Annual Exhibitions of Work	<u>See detailed list</u>
PHOT 28	1970s- 1990s	Occupational, Physio, Hydro Therapy	
PHOT 29	1947-1990s	Residents' activities	
PHOT 30	1990s	Various departments and services	<u>Green folder</u>

¹ Albums of visits by HM Queen Elizabeth II in 1958 and 1971 are in the Secretary's Office, together with an undated album of a visit by Princess Alexandra.

3. Fundraising photographs

Photographs taken at various events organised by Fundraising or used by the PR Department in their work. Each separate has its own clearly marked envelope. These envelopes are arranged in chronological order. Where possible a copy of the appropriate press release has been added to envelopes.

PHOT 31 1991-1993
 PHOT 32 1994-1995
 PHOT 33 1996-1997

4. Large framed photographs

PHOT 34	[1916- 1919]	Star and Garter Home Richmond with building work in the foreground
PHOT 35	[1916- 1919]	Major Dickie and the Matron Miss Lawrence with nursing staff and orderlies
PHOT 36	[1916- 1919]	Major Dickie and the Matron Miss Lawrence with nursing staff and orderlies (a copy of PHOT 35)
PHOT 37	[1924]	Sandgate: front elevation: <u>Signed architects drawing</u>
PHOT 38	[1924]	Sandgate: front elevation and garden <u>Signed architects drawing</u>
PHOT 39	1973 Nov	Les Reed with residents James Newton and Charles Groves
PHOT 40	1973 Nov	Les Reed with residents James Newton and Charles Groves (another view)

5. Miscellaneous photographs

Photographs unable to be identified during the cataloguing process September-December 1998

Registers

(REG Box)

This box contains register used in the administration of the Home. They are

REG 1/1	1916 Jan 14 - 1931 Dec 31	Register of patients ¹
REG 1/2	1932 Jan 4- 1986 June	Ditto ²
REG 1/3	1939 Jan 1 - 1953 Dec 31	Register of daily beds occupied (showing admission and discharge of patients) ³

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¹ A database exists for patients who entered the home between 14 Jan 1916 and 31 Dec 1927.
See <h:/simon/archives/patients.dbs>

² A later volume (to 1988) is in the Secretary's Office

³ An earlier volume is with the British Red Cross Archives. Later volumes are in the Admissions Office

Star and Garter Magazine

(SGM boxes)

The Magazine was first issued in January 1921 and eventually folded seventy three years later in January 1994. During that time it was edited and published by the residents, something which the residents were very proud of. However it regularly included articles from staff and outside contributors. Issues were normally published in January, April, July and October (Triennially from the 1970s.).

The Magazine is an invaluable source for the history of the Home and the residents. Almost everything which went on was described. The Archives has an almost complete set of the Magazine. Gaps are noted below. Other sets are known to be held by the British Red Cross Archives and the Richmond Local Studies Library.

The quality of the contributions naturally varied. Taken as a whole, however, they probably reflect the lives of the more active residents. At its best the Magazine gives a sense of what it was like as a resident, although the pain and other frustrations that most residents endured is, understandably, rarely referred to.

The Magazine covered a very wide spectrum of subjects. Concerts and outings are assiduously reported on, as events organised by the Camel Corps (of volunteers). In recent years it contained a number of reminiscences of life in the forces. Of particular interest are the descriptions of the Home and residents either made by the residents themselves or visitors.

Each issue normally contained a list of new admissions to the Home ('Roll of Patients') together with an obituary noting the death of residents. Residents who had been in the Home for a number of years or were in other ways noteworthy often received a proper obituary. The arrival and departures of staff, especially senior staff, nurses and orderlies (care assistants), and volunteers are also sometimes commented upon. Changes in the governors, especially their appointments and deaths, are usually noted.

The Magazine was well illustrated, including photographs submitted by patients as well as professional photographers and news agencies. The photographs cover all aspects of life in the Home as well as visits by royalty and other important visitors. Occasionally there are portraits of individual residents or named groups of residents. Unfortunately the quality of reproduction is not good, but some original photographs survive in the Photograph Albums or the other collections of photographs.

In cross references from other parts of the archive, especially the database of patients, the Magazine is often abbreviated as SGM with the issue in which the information appears.

There is a contents list with a brief description of articles for the years 1921 -, 1951, 1961, 1971 in the Archives and also on the Publicity and Donor U: drive.

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List of magazines

	Jan	Apr	July	Oct	Bound	Notes
1921					Y	
1922				1	Y	
1923	1				Y	Bound vol: April part missing
1924					Y	
1925		1			Y	Bound vol: April, July, October part missing
1926					Y	
1927			1	1	Y	
1928	1			1	Y	Oct 28 photocopy
1929	1	1	1	1		
1930		1	1	1	Y	Bound vol: April part missing
1931	1		1	1	Y	
1932	1	2	2		Y	
1933	1		1	1	Y	Bound vol: April part missing
1934	1		1		Y	
1935	2	1	2	1	Y	
1936	1				Y	
1937				1	Y	
1938				1	Y	
1939		1	1	1		
1940	4	1	1	1		January's issue entitled New Year 1940
1941	1	1	1	2		21 st anniversary year
1942	2	2	2	2		
1943	1	2	2			October not produced
1944	2	2		1		April and July joint issue
1945	3	2	1	1		July photocopy
1946	1	2	2	2		
1947	1	2	2	2		
1948	2	2	2	2		
1949	2	2	1	2		
1950	2	2	2	1		
1951	1	1	1	1		
1952	1	1	1	1		
1953	2	1	2	2		
1954	1	1	1	1		
1955	1	1	1	1		
1956	1	1	1	1		
1957	1	1	1	2		
1958	1	1	1	1		
1959	1	1	1	1		
1960	1	1	1	1		
1961	1	2	1	1		
1962	1	1	1	1		
1963	1	2	2	2		
1964	1	2	1	1		
1965	2	2	1	1		

1966	1	1	1	2	
1967	1	1	1	1	
1968	1	1	1	1	
1969	2	1	2	2	New format. Spring, Summer, Autumn and Winter issues. Summer 1969 photocopy
1970	1	3	2	2	New Year (photocopy); Spring; Summer; Autumn
1971	1	1	1	1	New Year; Spring; Summer; Autumn
1972	1	2	1	1	New Year (photocopy); Spring; Summer; Autumn
1973	1	1	1	2	New Year (photocopy); Spring (photocopy); Summer (photocopy); Autumn
1974	3	2	2	2	New Year; Spring; Summer; Autumn
1975	1	1	2	3	New Year; Spring; Summer; Autumn
1976	3	2	3	4	New Year; Spring; Summer; Autumn
1977	2	3	3	3	New Year; Spring; Summer; Autumn. First colour cover on Summer issue
1978	4	3		3	Spring, Summer, Winter 1978/9 issues only
1979		1		3	Spring/Summer; Autumn. New title: Royal Star and Garter Magazine
1980		2		1	Spring/Summer; Autumn
1981		4		4	Spring/Summer; Autumn
1982		3	3		Spring; Summer; Winter
1983		3	3	3	Spring/Summer; Autumn; Christmas
1984		3	3		Spring/Summer; Autumn
1985		3	3		Spring; Summer
1986		2	3	4	Spring; Summer; Winter
1987		4	3	3	Spring; Summer; Winter
1988		3	3	4	Spring; Summer; Winter
1989		4	3	3	Spring; Summer; Winter
1990		3	3	3	Spring; Summer; Winter
1991		3	4	3	Spring; Summer; Winter
1992		8	6	2	A4 size. March; Summer; Winter
1993		4	5	2	A4 size Spring; Summer; Autumn
1994		11			A4 size Spring

Boxes numbers

SGM1	1921-1938 bound
SGM2	1921-1938 spares
SGM3	1939-1949
SGM4	1950-1965
SGM5	1966-1975
SGM6	1976-1981
SGM7	1982-1987
SGM8	1988-1991
SGM9 (red binder)	1992-1994 (two of each issue)

SGM10	1992-1994 Duplicates
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Sandgate (SAN box)

As soon as it became clear that the Home in Richmond was to be rebuilt, the Governors sought alternative accommodation for the residents. They looked at various sites along the south coast, but settled upon Enbrook Lodge at Sandgate, just outside Folkestone. Enbrook House and the surrounding 27 acres of grounds was purchased and converted for the use of patients at a cost of about £42,000.

The first patients arrived there on 23 September 1920. The Home could accommodate between 40 and 50 at any one time. Much about activities at Sandgate at the time can be gleaned from the Star and Garter Magazine. Because of its semi-rural nature on the outskirts of Folkestone it was ideal for poultry farming and pigeon racing.

The home closed in 1924 for rebuilding, after the return of the patients to the new Home in Richmond on 8 October. It reopened on 24 January 1928 with beds for sixty patients. Sandgate's social life was now very similar to Richmond with an annual exhibition of work and a regular series of concerts and outings to keep the residents entertained.

With the fall of France in the offing, the governors decided in May 1940 to evacuate the residents to potentially safer accommodation at Richmond. The final residents left on 28 May 1940. The connection with Sandgate is noted in a room off the Queen's Room where there is a photograph and plaque

The Home was then leased to the National Fire Service as a training centre and was subsequently a police training centre. The Governors decided to sell the Home in 1977. It was bought by Inter-City Tours (later Saga) as their headquarters. The present owners of the site are unknown.

As well as documents in the box, material about Sandgate can be found in the Magazines (SGM boxes) and in a collection of photographs (PHOT 24).

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SAN 1/1	[1924]	Photograph of patients and staff
SAN 1/2	[1920]	View of Enbrook Lodge
SAN 1/3	1920-1939	Laminated photographs of Sandgate, the residents, activities and visitors ¹ <u>19 items</u>
SAN 1/4	[1967]	Aerial view of the Home and surrounding district
SAN 1/5	[1977]	Aerial view of Home <u>3 shots colour</u>
SAN 1/6	1977	Front elevation of Home and gardens <u>colour</u>
SAN 1/7	1977	Brochure for sale of Home <u>with enclosures</u>
SAN 1/8	1977	Correspondence with Paul Robinson Photograph about taking photographs of Sandgate
SAN 1/9	1977	Correspondence with Inter City Tours Ltd about erecting a plaque on the history of Sandgate

¹ The original photographs are in binder PHOT 24

Archives in the Secretary's Office (D14)

Some of the most important archives at the Royal Star and Garter Home are to be found in the Secretary's Office. They mainly concern the administration of the Home. Of particular interest are the governor's minute books and the visitors books.

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1986-1997/8 Annual reviews (in blue binder) illustrated

Photo albums

1958 Nov Visit by Queen Elizabeth II
12

1971 Feb Visit by Queen Elizabeth II
10

Undated Visits of Queen Elizabeth II and Princess Alexandria

Miscellaneous registers and bound volumes

1977 Nov 20 - 'In Memorandum': registers of patients who died in the home
1996 Jun 22

Undated 'The Stories of the Richmonds Postal and Geographic' compiled and
edited by Ben Johnson, a patient illustrated

1986 Jul 1 - Admission register
1988 Jul 11

1974 Oct - 1980 Consultants, Steward, and Chief Engineer Weekly Reports
Sept (including some from Welfare Officer and Matron)

1958 - Governors signatures assenting to Charity Commission Scheme

1917 Dec 4 - Medical Superintendent's Weekly Report: No 2
1919 May 10

1916 Nov - Monthly and quarterly reports (summarising events at the Home)
1929 Oct

1917- Roll of distinguished service (to the Home)

1924 Souvenir programme for the opening of the Home (10 July 1924)
[presented to Queen Mary on 10 July 1924 and returned to the Home on
her death] illustrated

1924-1975 Souvenir programme for the opening of the Home (10 July 1924)
with signatures of distinguished visitors (including royalty) illustrated

1965 Oct - 1979 Visiting governor's reports
Jan

1916 Mar 3 - Visitors book (with royal signatures)
1923 Oct 18

Loose papers

1989 Oct 'The Way ahead' A report [on the Home] by Peat Marwick Mclintock
1989 May A review of the Administration of the Home by Guerdon Metier
1989 May A review of the Administration of the Home by Guerdon Metier (2 copies)

1930 Brochure 'A History of the Star and Garter Home': bound copies for presentation to governors (2 copies) illustrated

[1872] Brochure advertising the Star and Garter Hotel [inside envelope for postcards]

1930 Brochure: 'A History of the Star and Garter Home' with manuscript annotations (3 copies) illustrated

[1990s] Brochure: 'Freedom to Live a Full Life' illustrated

1971 Brochure: 'Home on Richmond Hill' illustrated

[1990] Brochure: RSGH Select Hospitality Programme illustrated

1915 Nov 10-15 Catalogue for auction in aid of the British Red Cross Star and Garter Fund illustrated

[1916-1924] Certificate given to Mrs Harris and Miss H. Martin for a donation given to the British Women's Hospital Building Fund for the Star and Garter Home photocopy

1988 Committee on the Way Ahead: report to the Governors (loose)

1992 Copy of the minutes for the 150th meeting of the Governors
December 2

1978 February 9 *Country Life* with advertisement for sale of 'The Wick' Richmond Hill illustrated

Undated Derek Lord, 'A House of Lords: the memories of a mid-twentieth century commoner.' Typescript in binder

1922-1983 File of correspondence with Charity Commissioners: orders and schemes (1922, 1958, 1983), eligibility of merchant seamen for admission (1922-1943)

1916 Letters to Sir Frederick Treves from Buckingham Palace about the Home's badge

1972-1980 Miscellaneous reports prepared for the governors

1918 Prince of Wales Home for Limbless Soldiers and Sailors, Wales and Monmouthshire (Cardiff): prospectus illustrated

1926 July 16 Programme for the dedication of the Chapel of St Mary

1985 Report on the Future of the Home in the Long Term (2 copies)
November

1985 Richmond Society: commendation for the Queen's Room

1987 Richmond Society: commendation for the provision of the new glazed

- porch
 1924 July 10 Souvenir programme for the opening of the Home (10 July 1924)
 (damaged) illustrated

Loose photographs

- Undated Christmas Card from Princess Alexandra
 1969 July 10 Earl Mountbatten of Burma
 Undated Evening visit by VIPs with presentation (14) (colour)
 Undated Evening visit by VIPs with presentation (colour)
 Undated Hall porters and main entrance
 Undated Patients on the Terrace
 Undated Photograph of Queen Elizabeth visiting the Home
 Undated Presentation of cake to residents
 Undated Presentation of cheque [to the Commandant]
 Undated Residents and staff sitting in the bar at the Roebuck Tavern (2) (colour)
 Undated Room laid out for buffet
 Undated View from Richmond Hill (2)
 Undated View of the Home looking up from Petersham Common
 Mid-nineteenth View of The Wick (copy)
 century
 Undated Visit by VIP [Princess Alexandra]

Minute and agenda books

[3rd shelf/bottom shelf]

Some earlier volumes are at the Red Cross Archive

Governors' meetings

- | | | |
|--------------|------------------------------------|----------------------------|
| Agenda books | 3 July 1922 - 25 Oct 1957 | |
| No 1 | | |
| No 2 | 28 Nov 1957 - 10 June 1996 | |
| Minute books | 3 July 1922 - 31 January 1940 | With signatures of |
| No 1 | | governors attesting assent |
| | | to Charity Commissioners |
| | | scheme for home |
| No 2 | 29 January 1941 - 26 November 1970 | with reports from finance |
| | | committee and other sub- |
| | | committees |
| No 3 | 25 November 1971 - 2 December 1992 | |

Red Cross Star
and Garter
Committee

9 January 1918 - 3 February 1922 42nd - 67th meetings

Building Committee 8 December 1916 - 7 June 1918 1st-15th meetings;

15 January 1919- 2 April 1919 1st - 5th meetings

Sub-
Committee to
Consider
Competition
and Seaside
Annex;
Building
Committee

Building Committee 15 June 1923 - 21 December 1927 1st - 10th meetings
(appointed by
the Governors)

Finance
Committee

Agendas 13 June 1974 - 23 April 1985

Minute books 21 February - 15 May 1921; 49th - 63rd meetings;

No 2 17 July 1921 - 23 September 1925 1st - 35th meetings

No 3 24 October 1925 - 29 October 1930 36th - 90th

No 4 26 November 1930 - 25 May 1938 91st - 147th

No 5 20 July 1938 - 27 November 1947 148th - 201st

No 6 29 January 1948 - 27 March 1961 202nd - 296th (with list of
investments at 31
December 1960)

No 7 12 June 1961- 8 November 1973 297th - 381st

No 8 13 December 1973 - 25 August 1987 382nd - 450th

6 November 1987 - 19 May 1993 451st - 474th

Home
Committee

Agenda book 21 January 1960 - 22 January 1992

Minute books 8 May 1917 - 4 January 1919

No 4 17 July 1922 - 24 November 1926 1st - 53rd meetings

No 5 22 December 1926 - 30 January 1935 54th - 135th

No 6 27 March 1935 - 31 January 1947 136th - 205th

No 7 28 March 1947 - 2 December 1959 206th - 289th

No 8 21 January 1960 - 30 July 1970 290th - 355th

No 9	24 September 1970 - 1 December 1981	356 th - 423 rd
	2 March 1982 - 21 April 1993	424 th - 469 th

Miscellaneous items

[1920s]	Enamel badges for British Red Cross Society, Star and Garter Home, and Stewards. (20) Blazer badges for Star and Garter emblem (2)
1981	Set of Maundy Money presented by Miss Iris Bellew

Videos

(VID Box)

This box contains videos which include film of the Home. Items were normally taped from TV news programmes. More recent videos are in Patsy's office.

- | | | |
|------|------------------|---|
| 1/1 | 1989 Nov
[11] | Armistice Day; contains interviews with Residents Connie Redman, Jim Goodson, George Willsden <i>Sky News</i> ; |
| 1/2 | 1990 | Royal Star and Garter Home film <i>ITN News</i> ; Wogan Interviews Simon Weston <i>Sky News</i> ; Charlie Hankins <i>BBC News</i> |
| 1/3 | 1990 Sept
10 | Charlie Hankin's return to Richmond <i>Thames News</i> |
| 1/4 | 1991 Jan 14 | Wogan and Simon Weston <i>ITN News</i> , <i>Sky News</i> , <i>BBC Newsroom South East</i> |
| 1/5 | 1991 Jan | Wogan interviews Simon Weston <i>ITV Regional News</i> , <i>Sky News</i> , <i>BBC</i> |
| 1/6 | 1991 Sept 9 | Visit of Princess Diana <i>Thames News</i> |
| 1/7 | 1992 April
30 | Frankie Vaughan on the Royal Star and Garter Home and the Water Rats 'This Morning' |
| 1/8 | 1992 Aug
17 | Simon Weston Speaks from the Star and Garter |
| 1/9 | [1992] | Star and Garter Charity Challenge Team <u>Home Video</u> |
| 1/10 | [1995] | Victory Celebration Collage and David and Tanya's Farewell Bar-B-Q |